

**RFQ ARCHITECTURAL & ENGINEERING PRELIMINARY DESIGN SERVICES  
SCARBOROUGH PUBLIC LIBRARY**

**RESPONSES TO QUESTIONS RECEIVED BY JULY 26, 2019**

- 1. Will this study include programming or re-programming and/or redesign of the existing library space, in anticipation of the addition?**

The study will include programming and redesign of the existing building as part of the expansion project. When the current building was designed in 1989, it was expected that expansion would be necessary and functions and space would be reassigned.

- 2. We understand this project is to articulate a vision and develop a conceptual design, in order to help the Library move forward with public engagement and allocation of funding. What are some immediate next steps and a probable timeline and milestones of the project (elections, budget deadlines, completed construction date, etc.)?**

The target date is to have the project on the November 2020 ballot for bonding. A fundraising feasibility study will be conducted this fall to determine the community capacity for private support. No construction date has been set but it is assumed that construction will commence upon approval of bonding.

- 3. Are construction documents for the existing library available, including any subsequent additions and/or alterations? Can any information on previous designs for an addition be shared as well?**

The library has "As Built" construction documents from 1989. There have been some interior renovations since that time and some documentation is available.

Project drawings were made in 2006 for a proposed expansion project but there is no requirement that the current project refer to that design. We are interested in a fresh perspective from the applicant.

These materials will be made available to the firm selected for the design and engineering services.

- 4. Is there a preferred civil engineering firm you have worked with?**

The Town of Scarborough has **pre-qualified civil engineering firms** who often work in the community. A list of those firms may be requested from the Town of Scarborough Planning Department. There is no requirement that those firms be included in the design team.

- 5. Will it be possible for the Design Team and the Library Consultant to have joint public engagement sessions?**

Yes, we'd encourage joint sessions if our consultant is available. He travels from Illinois so we would need to factor in the travel costs and his schedule.